

AI Vendor Due Diligence

Use this comprehensive checklist to evaluate AI vendors for ethical, secure, and transparent AI adoption in education.

... Questions to Ask Your AI Vendors

Bias, Fairness and Explainability

- Has your system been tested for bias against specific student demographics?
- How is the AI trained to avoid bias?
- Can you provide bias testing reports to identify and address potential inequities?
- How do you ensure explainability of grading decisions?
- Can you explain the key factors the AI uses to make predictions or decisions?

Compliance, Transparency & Records

- How often are system updates audited for compliance?
- Can you provide documentation such as:
 1. Algorithmic transparency reports?
 2. Data privacy protocols (e.g., GDPR compliance)?
 3. Data security certifications?

Data Collection, Storage and Security

- What data does the tool collect, and how is it stored?
- What data encryption standards do you use?
- What measures do you have in place for data anonymization?
 1. Anonymised – How do you retrieve it?
 2. Pseudonymised – How is it encoded, and where is that stored?
 3. Tokenised – What is the process?
 4. Encrypted – What encryption method is used, and where is that hosted?

Practical Application and Impact

- Can you provide case studies of your tool in other schools?

Documentation to Request from Your AI Vendors

Algorithmic transparency reports.

Bias testing results.

Data security certifications.

Need AI Support? FariaLearn can help. Our AI Academy provides comprehensive AI guidance through PD and a K-12 Curriculum. Connect with us at learn@faria.org to learn more.

